

Information notice relating to TMMF's video surveillance system

Toyota Motor Manufacturing France (hereinafter 'TMMF'), whose registered office is located in ONNAING (59264), France, – Parc d'activités de la vallée de l'Escaut sud, BP 16, has equipped its premises with a video surveillance system.

This notice aims to inform individuals concerned with data processing about the conditions for implementing video surveillance, and their rights. This notice is available on the TMMF website and via the QR code displayed on the video surveillance information boards on TMMF premises.

1. Definitions:

Data subject: any person entering a system camera 's field of vision, whether or not they are an employee of TMMF.

Data processing purpose: primary purpose for using the personal data.

Legal base: legal grounds for implementing a data processing procedure allowing TMMF to process data subjects' personal data.

Legitimate interest: legal base provided for by GDPR, on which personal data processing may be based.

2. Data processing purposes

TMMF has equipped its premises with a video surveillance system for the following purposes:

- Ensure the safety of persons (including its own staff) and property;
- Analyze the reliability of production equipment (AFAV system cameras);
- Analyze the quality of manufactured vehicles (AQAV system cameras);

Sound recording on video devices shall in no way be enabled.

3. Legal base:

The legal base for data processing is **legitimate interest** (cf. Article 6.1.f of the European General Data Protection Regulation).

The legitimacy and necessity of data processing are justified on underneath grounds:

- TMMF, as any company, has a duty to ensure the safety of its personnel and property around the buildings, within its premises and on the parking lots. This duty is increased by the industrial activity of the site and the entailed risks of industrial accidents.
- The quality of TMMF's vehicles is a major challenge for its business, including safety points as well as machinery reliability. The use of video is essential in the analysis of both quality and reliability of produced vehicles. Video-Aided Quality Analysis (AQAV) allows a detailed and early analysis (as early as possible in the production process) of the produced vehicle quality. It facilitates and accelerates the implementation of appropriate countermeasures in the event of detecting a quality issue. Video-Aided Reliability Analysis (AFAV) allows for the earliest

possible analysis of machinery malfunctions and a detailed understanding of their causes. It enables the definition of suitable countermeasures as soon as the malfunction is observed.

4. Data and categories of data subjects:

Data subjects (TMMF employees and occasional visitors to TMMF's premises) are likely to be filmed by video surveillance cameras.

Personal data that may be processed are the following:

- images of a data subject
- day and time of the recording the data subject's images
- place of storage of the data subject's images
- log files (connection history)

5. Data recipients:

The video surveillance images intended to meet the purposes previously defined may be viewed in underneath cases:

Internal recipients	External recipients
<ul style="list-style-type: none">- Duly authorised staff within TMMF in charge of the video surveillance system management.- The TMMF Security and Fire Manager for incident management.- TMMF users authorized to access video system data as part of their reliability analysis or quality analysis missions.- Management and Senior management of TMMF in the event of a finding of an offence or incident.	<ul style="list-style-type: none">- Service provider responsible for managing and maintaining the video surveillance system.- Production machinery suppliers.- officers of public administration, justice or any authority, authorized by law.- Insurance service provider.- Toyota Group Entities.

6. Retention period:

The images and their attached data (day, time and place of recording) are retained for a period of maximum **one month**, except in the event of an incident related to the safety of persons and property. In this case, the images can be extracted and stored on another medium for the time necessary to settle associated proceedings. They are then accessible only to individuals authorised in this context.

The log files or connection history is retained for a maximum of **one year**.

7. Rights of data subjects:

In accordance with the General Data Protection Regulation (GDPR), data subjects may, under certain conditions, benefit from various rights relating to their personal data, including the right of access.

This right is exercised by contacting the person or department indicated on the notice boards and as mentioned below.

Requesting an access right is conditional on the data subject submitting an access request, compliant with third party rights and within the limits of business secrecy and the secrecy of investigation in the event of a criminal inquiry.

8. Manifestly unfounded or excessive requests (Article 12 (§5) GDPR):

In accordance with Article 12 (§5) of the GDPR, if your request is manifestly unfounded or excessive, particularly due to its repetitive nature, TMMF reserves the right to refuse to comply with it or to require the payment of a reasonable administrative fee to address it.

9. Operational Compliance

TMMF conducts regular audits on the operation of its video surveillance systems, on the field of vision of captured images and the storage of video surveillance recordings.

10. Exercising your rights

For any questions concerning the processing of your data, or the exercise of your rights, you may contact our Data Protection Officer (DPO):

- **By electronic mail :** dpo@toyotafr.com
- **By post :**

The Data Protection Officer, Toyota Motor Manufacturing France, Parc d'activités de la vallée de l'Escaut Sud — BP — 16, 59264 ONNAING (France)

If, after contacting us, you deem that your rights under the French regulations are not respected, or that the video surveillance system does not comply with data protection rules, you may submit a complaint to the French Regulation Body **CNIL (Commission Nationale Informatique et Libertés)**:

- online via <https://www.cnil.fr/fr/plaintes>
- by post to - CNIL - Service des Plaintes - 3 Place de Fontenoy - TSA 80715 - 75334 PARIS CEDEX 07.